

Race Management Sub-committee Minutes



The Race Management Sub-committee met at 09:30 – 18:00 hours on Saturday 5 November 2011 at the Caribe Hilton Hotel, San Juan, Puerto Rico

Please refer to the ISAF website www.sailing.org for the details of the submissions on this agenda/referred to in these minutes.

1. Welcome & Introductions	1	11. Major Events	7
2. Minutes of the Previous Meeting	1	12. Race Officers Conference	8
3. Obituaries	2	13. Seminar and Clinic Programme	8
4. Strategy and Development	2	14. Appointment of Seminar Instructors	8
5. Reports from Working Parties	3	15. Race Official Testing Process	9
6. Internet-Based Application System	5	16. Race Officials Committee Agenda	9
7. Submissions	5	17. Any Other Business	9
8. Performance Reporting System	7	18. Summary of Meeting	9
9. Designated MNAs of Race Officials	7	19. ISAF Race Officials Appointments	9
10. Conflict of Interest / Code of Conduct	7		

Present:

Ross Wilson – Chairman

Tomasz Chamera – Vice Chairman

Ilker Bayindir

Rafael Gonzalez

Hans Peter Hylander

Helmut Jakobowitz

Eckart Reinke

Thomas Jorgensen

Nino Shmueli

Ricardo Navarro

Adrian Stoggall

John Parrish

Robin Wallace

Qu Chun

Marina Psychogiou (representing Athanasios P)

Apologies:

Ion Echave (ESP)

Christophe Gaumont (FRA)

Athanasios Papantoniou (GRE)

1. Welcome & Introductions

There was a discussion about Forms, Principles, Policies L, LE, LQ (Simplified standard Sis).

2. Minutes of the Previous Meeting

(a) Minutes

To note the minutes of the Race Management Sub-committee meeting of 6 November 2010.

The minutes can be downloaded at www.sailing.org/meetings.

Race Management Sub-committee Minutes

(b) Minutes Matters Arising

Ross Wilson accepted the minutes as true and accurate account.

3. Obituaries

To respectfully note the loss of the following International Race Officers during the period November 2010 and November 2011.

Richard Kempe (BER) IJ/IU

Jean Vermant (BEL) IJ

Henri Perronneau (FRA) IJ

4. Strategy and Development

(a)

i) Recruiting and training more, and younger, race officials

There was a discussion on whether there was any money available from ISAF for supporting upcoming officials and how we access this.

The current examples where this has happened are Poland, who have accommodated this with a Race Official from South Africa. EUROSAF is a success so therefore there is a model there to use. It was stated that there was a need for younger race officials. It was noted that not all MNAs have their own system and training system and therefore we require ISAF to help with this. It is not easy to go and be a race officer at an event elsewhere.

It was suggested and agreed that a Working party be set up to find upcoming officials and develop the programme. Thomas Jorgensen stated that his MNA identified mentoring scheme. The aim would be to support less developed countries as getting places for race officers in other countries can be difficult. It was mentioned that Jury panels could be reduced to three but this does not seem to have had support from ISAF.

We could have a half day seminar at events where there are a number of race officers in attendance. Applications would be invited for people to apply to attend events however some countries restrict the number of times people can leave the country. The feeling was that we should concentrate on Race Officers only. The working party will look at the criteria on who to invest time and money for the scheme (age, location, experience, how to introduce to venue organisers). ISAF should focus on top of the pyramid and consider providing materials to MNAs to set up national programmes and therefore give consistency to national standards. A motion was carried (Tomasz Chamera & Nino Shmueli) to set-up a Working party. The Working party would be Eckart Reinke, Nino Shmueli, John Parrish, Ilker Bayindir with Eckart Reinke to lead the group. The deadline for reporting back is February 2012.

ii) Expanding seminar programme to under-served areas

This was not discussed.

Race Management Sub-committee Minutes

iii) Linkage with coaches and athletes

Qu Chun reported about Coaches Commission meeting and the desire to share ideas.

The Race management policies are nearing completion and it was suggested that we put a video of the start onto website for all to see at World Cup event and class world championships. It was stated that Coaches Commission support the Policies of flexible course configuration and more loops in the Olympics 2012. The standard coach boat regulations from the coaches commission want to be part of the discussions. The coach boat spectator area needs to be referred to the events committee.

It was stated that there should be a review policy of radio telephone and mobile phones with a connection to MNA and Media safety. Any issues with this need to be referred to the events committee. There needs to be reporting and evaluation about events and race management at an event in order to give feedback from customers. The Race management committee have no issues with this and we encourage feedback to be included in event director report. It was stated that feedback to officials would be difficult at Olympic Games events. There is a need to listen to the athletes, not necessarily just the coaches. This committee strongly recommends constructive communication with the coaches and athletes commissions.

5. Reports from Working Parties

To receive reports from the chairmen of the RMSC Working Parties:

(a) Task 1 Race Management Manual, Conflict of Interest and Regatta Document Forms

i) Race Management Manual

Thanks to all especially Marina Psychogiou for getting the Race Management Manual formatted and adding the dropbox for review by others. The committee also thanked Tasmin for formatting the manual with ISAF logo etc.

ii) Conflict of Interest, fair play education, communication and policy – Chairman

It was stated that Jack Lloyd was now becoming chairman and that ongoing work was being done.

iii) Assemble pool sample regatta documents forms

Hans-Peter Hylander presented a report. In which he stated he would give Marina the forms for the dropbox. There is a range of forms required, however not too many. It requires links to where these can be found.

(b) Task 2 Appointments, Regulations, Race Management Policies and Legal Liability

i) Applications and Renewals

Tomasz Chamera gave a report on this and stated that there was a meeting in December held at the ISAF office in Southampton on how to improve and streamline the process. It was agreed that it was the applicants responsibility to supply the relevant documents. They discussed the need for some improvements on the master spreadsheet, with the need for columns for each criteria in the regulations. There were some issues with the ftp site with it taking up too much time when being logged out and not being able to log back in and sometimes not

Race Management Sub-committee Minutes

enough room. The application form needs the criteria for PRO, RO, DRO, CR definitions and the definitions of principal events.

ii) Regulations

Legal and liability; Racing Rules, Class Championship and Class Rules in line with ISAF policies – Eckart Reinke

Eckart Reinke gave a report in which he stated there were 97 ISAF classes which have class rules. These are from 7-38 pages, some have a table of contents some don't. 95% specify technical aspects that are not relevant to Race Management. The class rules are confusing in their structure and ISAF needs guidelines for developing class rules. No further action is required.

iii) ISAF Race Management Policies - Adrian Stoggall

This item was deferred until Sunday morning. Ross Wilson and John Parrish to produce a clean copy of the suggested changes.

iv) Race Officials Guide - John Parrish

John Parrish gave a report. The principal events are a work in progress John Parrish is working with Steve Wrigley (Judges sub-committee) on this.

v) Race Officials Insurance - Chairman

Ross Wilson gave a report. ISAF do not provide insurance for events not in their jurisdiction. Race Officers should have their own insurance. ISAF are not able to put in the time to create a standard policy. What should be insured is still a problem, third party liability or health? It remains the individual's responsibility and problem.

(c) Task 3 Technology - Adrian Stoggall

Adrian Stoggall presented a report and stated it was still a work in progress. Adrian stated he would be a member of the working party but resigned from the commission. Rafael Gonzalez presented a remote controlled helicopter with a camera, which can be close to competitors or mark. It can transmit to the shore for real-time viewing ashore.

(d) Task 4 Education and Seminars

vi) Update seminar and format clinic – Tomasz Chamera

Tomasz Chamera gave an updated report. He stated that a huge amount of work had been done by Rob Lamb and there was an Instructors meeting in Amsterdam in October to go through the new documents. The purpose of this is to make the Seminars more inter-active and the seminars are now longer.

Race Management Sub-committee Minutes

- ii) Seminar/ Clinics format and coordination - Nino Shmueli

Nino Shmueli presented a report in which he stated that in general the format is nearly 3 full days. The only weakness is that it is set up in Mac because of the video. There needs to be more interactive tasks.

He thought it was important that the existing IRO's do the updated seminar for consistency. There was a suggestion that perhaps there could be a seminar for existing IROs in 2012 to update them all on new material.

Motion: Chairman to write to Rob expressing appreciation of all the work done in updating the seminar material. This motion was carried.

- iii) Develop plan for assessment of IRO candidates – Tomasz Chamera

This item was not discussed.

- (e) Task 5 – Newsletter

Develop system of communicating - Qu Chun

Qu Chun stated the need to consider what should be promulgated e-news. The use of tables, HP's forms, New Q and A, Web links etc. Any ideas need to be sent to Qu Chun. An E-News required to be promulgated by February at the latest.

6. Internet-Based Application System

- (a) To receive a report on the 2011 applications process

Ross Wilson presented a report. The regatta report forms should be used as part of the re-application process. Eckart Reinke and Ricardo Navarro will look at the IRO regatta report form about how it can be linked to information required for the re-application process.

7. Submissions

Please refer to the 2011 Submissions Booklet for details of all submissions also available online at www.sailing.org/meetings

- (a) Submissions November 2011

- i) Submission 119-11

Recommendation to the Race Officials Committee

Approve

- ii) Submission 132-11

Recommendation to the Race Officials Committee

Reject

- iii) Submission 133-11

Recommendation to the Race Officials Committee

Reject

Race Management Sub-committee Minutes

iv) Submission 134-11

Recommendation to the Race Officials Committee

Did not discuss

(b) Racing Rules Submissions

(c)

Number	From	About	Recommendation
119-11	Chairman Match Racing Committee & Chairman Race Officials	Regulation 27.2.3(c)	Approve
132-11	Chairman Race Officials Committee	Regulation 25.12.7	Reject
133-11	Chairman Race Officials Committee	Regulation 25.12.9	Reject
140-11	Chairman Race Officials Committee	Race Signals	Approve
141-11	US SAILING	Rules 6 and L24	Approve
151-11	Chairman Racing Rules Committee	Rule 28	Approve
152-11	US SAILING	Rule 29.1	Reject
153-11	International Laser Class	Rule 30 – Starting	Approve
154-11	Chairman Racing Rules Committee	Rule 34	Approve
157-11	Chairman Racing Rules Committee	Rule 41	Approve
158-11	Chairman Racing Rules Committee	Terminology and Rules	Approve
170-11	Chairman Racing Rules Committee	Rules 61.1(a), 61.1(b) and 61.3	Approve
171-11	US SAILING	Rule 61.1(b)	Approve
177-11	Chairman Racing Rules Committee	Rule 78.2	Approve
179-11	Chairman Racing Rules Committee	Rules 89.2(a) and 90.1	a) Reject b)
180-11	US SAILING	Rules 90.3(a), A4, K13 and L17	Approve
181-11	Chairman Racing Rules Committee	Rule 90.3(c)	Approve
184-11	Chairman Race Officials Committee	A4.2, A5 and A11	Approve
185-11	Deutscher Segler-Verband	Rule A4.2	Approve
186-11	Chairman Race Officials Committee	Rule A11	Approve
187-11	US SAILING	Rules A11 and L16.6	Reject
209-11	Chairman Racing Rules Committee	Rule L5.4	Reject

Race Management Sub-committee Minutes

210-11	Chairman Race Officials Committee	Rule L5.4	Approve
211-11	Hellenic Sailing Association	Rule L5.4	Reject
212-11	Royal Yachting Association	Rule L5.4	Reject
213-11	Hellenic Sailing Association	Rule L5.5	Reject
214-11	Chairman Race Officials Committee	Rule L9	Approve
215-11	Hellenic Sailing Association	New Rule L14.3 and Rule L16.6	Approve
216-11	Chairman Race Officials Committee	Rule L Addendum A	Approve
218-11	US SAILING	Rule P5(a)	Approve
249-11	Chairman of the Windsurfing and Kiteboarding Committee	Definitions – Relocation	Approve
250-11	Royal Yachting Association	Definitions – Finish	Approve
251-11	Chairman Racing Rules Committee	Definitions – Finish	P1 Approve P2 Reject P3 Approve P4 Approve

8. Performance Reporting System

Did not discuss

9. Designated MNAs of Race Officials

- (a) Update report

Did not discuss

Database

Did not discuss

- (b) To receive a report from the Competitions Manager about conflicts in nationality in the database.

Did not discuss

10. Conflict of Interest / Code of Conduct

- (a) Update report

Did not discuss

- (b) Requests for clarification received

Did not discuss

11. Major Events

- (a) America's Cup

The ISAF Competition Manager gave an update on the preparations for the 34th America's Cup. Jury and umpires are appointed. Is it ISAF's policy that we appoint national umpires or people not certified over International umpires and who has right

Race Management Sub-committee Minutes

to appoint. Training exists but why is this kind of event taken as a training tool. A good example of this is the 32nd Americas Cup where International umpires were trained and selected during a longer period of time.

(b) Volvo Ocean Race

The ISAF Competition Manager gave an update on the Volvo Ocean Race 2011-2012 that just started. The Jury and Umpire team are appointed.

(c) Olympic Sailing Competition

The ROC Chairman reported on the preparations for the 2012 Olympic Sailing Competition and the selection of race officials. The jury and umpire team will be appointed after the 2011 Worlds. The proposal for the format of the sailing competition was noted.

(d) ISAF Sailing World Cup

The ROC Chairman gave a report on the ISAF Sailing World Cup and the involvement of ISAF race officials.

(e) ISAF 2011 Worlds

ROC Chairman gave a report on the preparations for the ISAF 2011 Worlds and the involvement of International umpires

12. Race Officers Conference

There was unanimous agreement that a Race Management conference is needed. The discussion centred on one or three regional conferences. Tomasz Chamera and John Parrish to come up with a plan.

13. Seminar and Clinic Programme

(a) Seminars and Clinics 2011

Nino Shmueli presented a report of the 2011 programme.

(b) Plans for Seminars and Clinics 2012

See previous action point.

(c) Entry System to ISAF Seminars and Clinics

It was suggested only 20 per course. There needs to be at least "National" level or experienced at national level and/or have attended a clinic"

(d) Seminar and Clinics Material

All members were asked to provide more video and other relevant material as it became available.

14. Appointment of Seminar Instructors

(a) Appointments of RM Seminar Instructors

Race Management Sub-committee Minutes

RW presented the list of instructors for 2012

- (b) RM Seminar/Clinic Instructors

Seminar instructors

Marinus Blickman, Charley Cook, Tomasz Chamera, Christophe Gaumont, Rob Lamb, Ricardo Navarro, John Parrish, Nino Shmueli, Kevin Wilson

Clinic Instructors

Ion Echave, Luis Ormaechea, Helmut Jakobowitz, Ilker Bayindir

15. Race Official Testing Process

- (a) Management, control and distribution of the test

Four members of the Seminar group were made responsible for the control and distribution of the material; Rob Lamb, Nino Shmueli, Kevin Wilson, John Parrish.

- (b) Re-sit guidelines

Re-sit opportunities to be made available within six months of participation in a Seminar

- (c) Administration

The administration of the material is the responsibility of the RMSC with support from Rob Lamb.

- (d) Providing feedback to candidates

Feed back is provided after the seminar and this should be encouraged.

16. Race Officials Committee Agenda

Did not discuss

17. Any Other Business

L LE Sailing World Cup (16b)

18. Summary of Meeting

The meeting will be closed to observers from the following item onwards

19. ISAF Race Officials Appointments

To consider applications for the appointment to IRO status, and the applications for renewal of status (previously circulated).

